Tecumseh High School

**Web Page Design – Mrs. Haythe**

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Welcome to the Web Page Design Class at Tecumseh High School. I look forward to helping make the coming months successful ones. The following pages outline the class objectives, policies and procedures to ensure a positive and effective learning environment.

**WEB PAGE DESIGN OBJECTIVES:**

* who may use web page design (ie: career opportunities)
* steps of the design process (discover, design, develop, deliver & evaluate)
* how to critically evaluate web page quality
* create and maintain quality web pages; keeping a well-balanced structure for how a website will be perceived
* create good usability, aesthetics, content and functionality for a web pages
* use elements and principles of design, including graphics, color, styles, and layout.

### Supplies

To participate in this class you must have the following:

* Flash drive (jump drive)

### Rules and Policies

The main principle in our classroom is ***RESPECT***. You are expected to respect your classmates, teacher, classroom and yourself. If you are not being respectful, you will receive a warning, then detention, then office referral.  **Insubordination and other major offenses (at my discretion) will result in an immediate detention or office referral.**

### Grades

You will be graded on a point-based system. However, most of your points will come from the following: participation, collaboration, and meeting weekly deadlines. There will be two “major projects” that will be required each quarter:

* Creation of teacher based web page (3rd Quarter)
* Creation of personal website (weebly.com or similar – 4th Quarter)

\*\*PLEASE NOTE: You must be able to work independently and, often times, at your own pace. There may be various deadlines for various students, based upon workload and individual needs

### Passes

### *You must have your THS Agenda book to leave the room to use the restroom, get a drink or go to your locker for any reason*. **You are permitted ONE weekly use of the agenda pass.** If you do not have your THS Agenda, you will not leave the room.

### Assignments/Late Work

It is important that you meet set deadlines throughout the semester for full credit. If you miss deadlines, I will still accept completion through the end of a quarter, but for half credit. There will be weekly assignments throughout the quarter that will be due on Fridays. **You may turn in these assignments up to one week late with a 50 percent penalty. After one week, assignments will not be accepted.**

Tardies and Attendance

You are expected to be in the room when the bell rings. If you are tardy, you will sign-in on the tardy sheet posted in the room. After 3 tardies, you will be assigned a detention. After 4 tardies you will be referred to the office. CLASS TIME IS ESSENTIAL!! You MUST be in the lab to complete assigned tasks. If you are absent and fall behind, you MUST schedule time during a study hall or after school to get caught up.

### Make-Up Assignments

You may also use your study hall to make-up work, provided you obtain a pass from Mrs. Haythe (if there is lab space available). You may also schedule computer lab time after school to make-up work if extra time is needed.

### Weekly Agendas

Each week you will be given a weekly agenda outlining the goals for the week. We will follow this agenda as best as possible. **For every agenda sheet that is signed by your parent or guardian and returned by the end of the week, you will receive one bonus point.**

Electronics – Phones/Ipods

**THERE IS TO BE NO TEXTING OR SOCIAL-NETWORKING IN CLASS. If I suspect misuse of electronics, the device will be confiscated and turned into the main-office.** Confiscation may or may not be preceded with a warning – so no need to argue if it’s taken! ☺

**Equipment Policies**

**Students who cause damage to and/or parts of computers and/or typing equipment are subject to disciplinary measures and their parents shall be financially liable for such damage to the extent of the law, except those students (18) years of age or older shall also be liable for damage they cause. The Board of Education authorizes the imposition of fines for the loss, damage or destruction of school equipment and reserves the right to withhold a report card or credits from any student whose payments of such fine is in arrears.**

**\*\* If something looks wrong with your computer station – tell Mrs. Haythe IMMEDIATELY!**

**\*\* There will be ABSOLYTELY NO eating, drinking, or gum in the computer lab!\*\***

Please return THIS PAGE ONLY by Friday January 8, 2016

We have read and understand the outlined objectives and procedures for the Web Page Design Class at Tecumseh High School.

PRINT Student Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Period \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PRINT Parent/Guardian Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian E-MAIL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please Check:

I would prefer to be contacted by \_\_\_\_\_ e-mail \_\_\_\_\_ phone